



Car Rider Procedure and Tips for NMES

MORNING CAR RIDER PROCEDURES

- Doors open at 6:55 a.m. and close at 7:30 a.m. (This allows the students time to move through the building and arrive to class in time to get settled and prepared for class to begin)
- The earlier you arrive, the easier and quicker the car rider process will be for you.
- Students are responsible to open and close the car door. (prior to exiting, please make sure your Eagle is prepared to exit expeditiously. This will aid in the car lane moving efficiently and effectively.)
- Please be sure to have your son or daughter exit on the right side of your vehicle. (If a student is in need of assistance, personnel will be there to assist)
- After your child has safely exited the car and the door has been closed, we ask that you continue to drive forward slowly and cautiously.
- After 7:30 a.m., duty personnel will no longer be available at the car rider lane. Students will have to walk to the next point of entering the school. A school personnel will be there to guide our students in.
- After 7:30 a.m., both driveway entrances will be open.
- After 7:40 a.m., your Eagle is tardy. Parents, you are expected to sign in your son or daughter at this time. (*please note that if you are in the car lane @7:35 a.m., it is safe to say that your son or daughter will be late and you will have to sign them in.)
- We ask that you park your car and sign your student in. We will have sign in sheets and tardy slips at both sides of the entrances. Please note that the parking lot on the main entrance side will be closed until 8:00 a.m.
- Please do not drive around the car in front of you. We want to ensure the safety of all of our NMES families.
- Please arrive early and be courteous to one another 😊

Thank you for helping to ensure all of our students are safe!